



Carstairs Junction Primary School & ELC Remote Learning Policy January 2021



Since March 2020, at Carstairs Junction Primary School & ELC, we have been working hard to ensure a high quality remote learning experience for all our learners, in response to the Covid-19 pandemic. On our return to school In January 2021, full lockdown restrictions have been enforced, with the majority of our pupils not attending school in person.

Our school has implemented and developed its approach to effective remote learning, knowing the unique context of our school and families, with lessons learned from March to June 2020.

In consultation with staff, pupils and parents, it was acknowledged that a blend of paper-based and digital approaches was the preferred model of learning during this time.

Our procedures and practice for remote learning are outlined in this document.

Digital Access

An audit of pupil access to digital technology at home was undertaken in September 2020. The data enabled us to identify families who required to be provided with devices and mifi dongles.

All families now have access to a device at home and wifi. This continues to be monitored during remote learning.

Families were provided with guides and video tutorials on how to access the digital platforms used in ELC and the Primary school (Learning Journals, Google Classroom). These are available on our school website. Pupils were upskilled in accessing and navigating Google Classroom (GC) initially in school. Opportunities to transfer these skills were provided through weekly home learning tasks prior to January 2021 lockdown.

Our GC staff champion continues to support families as required. Teaching staff assist parents directly with Learning Journal access.

Resources

Learning packs were issued to all pupils in advance of the winter break in preparation for week one of remote learning. Our learners were provided with a blend of Literacy, Numeracy, Health and Wellbeing activities.

Ensuring equity for all, our learners in both ELC and Primary were supplied with a set of stationary, visual aids and concrete materials to aid learning. The physical pack also contains a range of concrete learning materials. Pupils are issued with new learning materials each week in the form of physical resources. These weekly pack updates

are delivered by a small team of staff who distribute directly to the family homes of both Primary and ELC learners.

Online Platform

Remote learning is shared with our primary pupils via Google Classroom. Parents and pupils were involved throughout, when choosing the platform. The platform was selected as some members of staff were already familiar with it and volunteered to provide CLPL as appropriate.

ELC families access remote learning via Learning Journals. In consultation with staff and parents, it was felt that this was the most appropriate platform to use as this method was already well established and an effective means of communication.

In ELC and Primary, parents upload learning via Learning Journals.

Primary School Remote Learning Offer

In our primary school, each day learners will experience daily tasks in Literacy, Numeracy and Health and Wellbeing. Interdisciplinary learning will also be planned during the week.

Draft Remote Learning Exemplar:

	9:00 – 10:30	10:45 – 12:15	1:00 – 3:00
Monday	Literacy Reading/Spelling	Numeracy Mental Maths	HWB – SHANARRI Focus HWB PE Focus
Tuesday	Literacy Reading/Spelling	Numeracy Mental Maths	HWB – PE Focus IDL
Wednesday	Literacy Writing	Numeracy Mental Maths	HWB PE Focus IDL
Thursday	Literacy Reading/Spelling	Numeracy Mental Maths	HWB – PE Focus IDL
Friday	Literacy Reading/Spelling	Numeracy Mental Maths	HWB – PE Focus HWB – Emotion Works

Direct Teaching

At Carstairs Junction Primary School we ensure continuity of learning, using a variety of methods, appropriate to the needs of our learners. Although not an exhaustive list, direct teaching can include:

- Power points to teach/model learning
- Video recordings with demonstrations
- Loom used to demonstrate and annotate
- National and Local authority recordings used to support learning (West OS, e-goil, BBC Teach)

Interactions with Pupils

Teachers are available 9:00-10:30am, 10:45-12:15 & 1:00-3:00pm to support learners and give feedback on learning. Within this time, teachers plan for new learning, source/prepare recordings and assess pupil learning.

Teachers are now planning to hold live video conferences with classes on an allocated day. This will allow teachers and pupils to experience live interaction and may consist of a general conversation about how remote learning is going, or may involve children being read a story/playing a game.

For the most part, teachers have their non-contact time on a Wednesday afternoon, with the exception of the teachers supporting in the hub. These arrangements were clearly communicated via the school app.

ELC Remote Learning Offer

Our learners will experience opportunities in Literacy, Numeracy and Health and Wellbeing as well as in Interdisciplinary Learning, these will be mostly play-based and experiential. We recognise the need to offer our youngest learners a degree of flexibility in the way learning activities are scheduled. For this reason, weekly overviews of suggested tasks will be shared, with a focus on key themes and traditional tales/nursery rhymes.

Daily interaction include:

- Welcome video from keyworker every Monday
- Welcome message each day on Learning Journal
- Timeous feedback via Learning Journals, ensuring feedback references strengths, development needs and further challenge as appropriate
- Phone calls to parents at least fortnightly. For vulnerable families not attending ELC, frequency of calls have been discussed and agreed with teachers/keyworkers
- Daily recordings are created and shared to support learning experiences

Staged Intervention

At Carstairs Junction Primary & ELC, we continue to provide targeted support through our staged intervention procedures.

Planning for targeted support remains a priority. Whilst this requires to be delivered in a different way, additional targeted support continues, with existing interventions such as '5 Minute Literacy Box' and Early intervention being carried out remotely. The specialist support teacher supports the class teachers and Scottish Attainment Challenge teacher to continue to provide bespoke work programmes for identified individuals and groups.

The needs of pupils continue to be supported through a range of strategies in response to individual circumstances. These are not limited to but include:

- Voice recordings
- Social stories
- Individual visual timetable
- Makaton signs

- Boardmaker visuals
- Read & Write tool

As part of staged intervention, we continue to support individual sensory needs through:

- Movement games & play
- Sensory activities
- Sensory boxes

Pastoral Support

Staff are clear of the paramount importance of supporting all vulnerable children and families in these challenging times. Staff knowledge of individual family circumstances has enabled us to identify pupils for whom it was felt attendance at school would be a significant protective factor. Multi-agency discussions have also attributed to these decisions being made.

We have an established approach to supporting potentially vulnerable families who are not attending in-school during lockdown. Each identified child has been allocated a member of the SLT team. Plans for contact have been shared with these families and an allocated team member makes telephone contact at least weekly. Each team member is clear how often the calls should be made. This will continue to be monitored and reviewed. The team member informs the appointed SLT member of any pastoral concerns.

Quality Assurance

In ELC and all Primary class, each teacher is required to complete a return each day via Team using the following colour code:

	Logged in
	No Device
	Multiple siblings accessing device
	Logging in difficulty
	No response

Pupil engagement in tasks is tracked and monitored daily using the agreed code:

	Engagement in Google Classroom
	Engagement after follow-up
	No engagement

Follow up actions are recorded on individual pupil phone call logs/SEEMIS pastoral notes. The Senior leadership team monitor the ELC and class engagement grids daily. Further action is discussed as appropriate.

Pupils and parents are reminded of the importance of logging on daily as a means of registering the child's attendance. Additional support is given to families who require further support with accessing digital platforms. It is recognised that in a minority of cases, it may not be possible to access GC due to childcare arrangements on

particular days and families should contact the school to register their child where necessary.

Communication

Parents continue to be informed of remote learning updates via the school app and learning journals. Parent and pupil views are sought through digital surveys and virtual Parent Council meetings.

17th January 2021