



Mobile Device Policy

Carstairs Junction Primary School & ELC

No Use During the School Day

Version: 1.0

Date: November 2025

Review: November 2026

1. Purpose & Rationale

Mobile devices (phones, smartwatches, tablets) are part of everyday life. However, during the school day they can:

- Distract from learning
- Affect wellbeing and relationships
- Create privacy and safeguarding risks

This policy ensures a safe, respectful and focused learning environment aligned to UNCRC and South Lanarkshire Council guidance.

2. Expectations for Use

Area / Time	Expectation (for ALL mobile devices)
Classrooms	Off and out of sight at all times unless a teacher authorises use for learning.
Playground / Social Times	Not used — devices remain stored.
Toilets	Never used — safeguarding and privacy rule.
School Excursions / Residential Trips	Not taken/Never used.
Journey to/from school	May be used responsibly outside school grounds.

3. Storage & Security

Devices must remain switched off or silent in school bags throughout the day.

Smartwatch notifications must be turned off before these are also placed in school bags.

The school is not responsible for any loss, damage or theft of personal devices.

4. Communication During School Hours

If a pupil feels unwell or needs support, they should speak to a staff member.

Parents/carers will contact pupils via the school office.

5. Misuse & Consequences

We use a supportive, restorative approach where possible:

1. Reminder of expectations
2. Device stored securely until the end of the day
3. Parent/carer contact for repeated concerns
4. Serious misuse (e.g. recording/sharing images) may involve safeguarding/legal procedures

6. Exceptions

Exceptions are carefully considered for:

- Medical needs (e.g. diabetes monitoring)
- Young carers requiring contact
- Pupils with a digital support plan
- Staff (for the purpose of contacting Office or SMT)

All exceptions are to be arranged on a case-by-case basis

7. Digital Citizenship & Rights

We help pupils learn to be digitally safe, respectful and responsible on and offline.

Linked to UNCRC Rights (Articles 3, 12, 16, 17, 28 & 31) and our Wellbeing, Equality & Inclusion Policy.

8. Review

Policy reviewed annually with pupil voice, staff and Parent Council involvement.

Pupil-Friendly Summary

- ☒ When I'm in school — my devices stay away
- ✓ I learn
- ✓ I play
- ✓ I talk with friends
- ✓ I stay safe
- ➡ If I need help — I ask an adult