



## Mobile Device Policy

Carstairs Junction Primary School & ELC  
No Use During the School Day

Version: 1.0	Date: November 2025	Review: November 2026
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### 1. Purpose & Rationale

Mobile devices (phones, smartwatches, tablets) are part of everyday life. However, during the school day they can:

- Distract from learning
- Affect wellbeing and relationships
- Create privacy and safeguarding risks

This policy ensures a safe, respectful and focused learning environment aligned to UNCRC and South Lanarkshire Council guidance.

### 2. Expectations for Use

Area / Time	Expectation (for ALL mobile devices)
Classrooms	Off and out of sight at all times unless a teacher authorises use for learning.
Playground / Social Times	Not used — devices remain stored.
Toilets	Never used — safeguarding and privacy rule.
School Excursions / Residential Trips	Not taken/Never used.
Journey to/from school	May be used responsibly outside school grounds.

### 3. Storage & Security

Devices must remain switched off or silent in school bags throughout the day.  
Smartwatch notifications must be turned off before these are also placed in school bags.

**The school is not responsible for any loss, damage or theft of personal devices.**

### 4. Communication During School Hours

If a pupil feels unwell or needs support, they should speak to a staff member.  
Parents/carers will contact pupils via the school office.

## 5. Misuse & Consequences

We use a supportive, restorative approach where possible:

1. Reminder of expectations
2. Device stored securely until the end of the day
3. Parent/carer contact for repeated concerns
4. Serious misuse (e.g. recording/sharing images) may involve safeguarding/legal procedures

## 6. Exceptions

Exceptions are carefully considered for:

- Medical needs (e.g. diabetes monitoring)
- Young carers requiring contact
- Pupils with a digital support plan
- Staff (for the purpose of contacting Office or SMT)

***All exceptions are to be arranged on a case-by-case basis***

## 7. Digital Citizenship & Rights

We help pupils learn to be digitally safe, respectful and responsible on and offline.






Linked to UNCRC Rights (Articles 3, 12, 16, 17, 28 & 31) and our Wellbeing, Equality & Inclusion Policy.

## 8. Review

Policy reviewed annually with pupil voice, staff and Parent Council involvement.

## Pupil-Friendly Summary

 **When I'm in school — my devices stay away**

-  I learn
-  I play
-  I talk with friends
-  I stay safe
-  If I need help — I ask an adult